

Project Charter

Bunker Renovation Project

Project: 24-01

Project Objectives	Key Deliverables and Due Dates				Project Success Factors
<ul style="list-style-type: none">Improvement of golf course bunkers in all facets	Activity	Owner	Target Date	Status	<ul style="list-style-type: none">Completed on timeCompletion at/under budgetProject completion as plannedZero followup/rework required
	Create Bunker Renovation Plan	CE Golf Design	May of 2023	Complete	
	Open House/ Member Feedback	Board of Directors	July of 2023	Complete	
	Final Construction and Bid Documents	CE Golf Design	Aug of 2023	Complete	
In Scope					Key Performance Indicators
<ul style="list-style-type: none">Tree removals & stumpsBunker renovationIrrigation/drainage addition and replacementNew forward tee on hole #17 & impacted cart path	Member Vote to approve special assessment	Board of Directors	Nov of 2023	Complete	<ul style="list-style-type: none">Budget varianceCompletion by target date
	Finalize Loan Documents	Finance Committee	Dec of 2023	Complete	
	Award Project	Board of Directors	Dec of 2023	Complete	
	Tree removal/Stumps Ground	Solberg Tree Service	Winter '23/24	Complete	
Unknowns					Key Stakeholders
<ul style="list-style-type: none">Weather delays	Bunker Renovation	Hartman Companies	July 2024		<ul style="list-style-type: none">CE Golf Design (Architect)Hartman CompaniesSolberg Tree ServiceProject Mgmt TeamIVGC Members
	<ul style="list-style-type: none">Hartman Companies will begin work in spring of 2024, based on weather. Completion expected sometime in July of 2024. Plan to start work on hole 2, moving to 9, 8 , 7, 3, and continue through the course in a counterclockwise direction. There is no planned course shutdown during construction. Golfers will play to temporary greens on the holes being worked.Regular updates to IVGC membership will occur as project progresses.				
Out of Scope					Budget
<ul style="list-style-type: none">GreensCollars					<ul style="list-style-type: none">\$1.5 Million total project estimate

